

IMMIGRATION ACT  
(Cap. 25:02)

IMMIGRATION (AMENDMENT) REGULATIONS, 2016  
(Published on 19th February, 2016)

ARRANGEMENT OF REGULATIONS

REGULATION

1. Citation
2. Amendment of Cap. 25:02 (Sub. Leg.)
3. Amendment of the Schedule to the Regulations

SCHEDULE

IN EXERCISE of the powers conferred on the Minister of Labour and Home Affairs by section 60 (1) of the Immigration Act, the following Regulations are hereby made —

1. These Regulations may be cited as the Immigration (Amendment) Regulations, 2016. Citation

2. The Immigration Regulations (hereinafter referred to as “the Regulations”) are amended by inserting immediately after regulation 11, the following new regulation — Amendment of Cap. 25:02 (Sub. Leg.)

“Application for variation of permit 11A. (1) A holder of a permit may lodge an application to vary terms and conditions of his or her permit with an authorised officer in Form 7A or 7B as applicable, set out in the Schedule. (2) An application for variation of a permit made under subregulation (1) shall be accompanied by a non-refundable fee of P1 000.”. Amendment of the Schedule to the Regulations

3. The Schedule to the Regulations is amended by inserting immediately after Form 7, the following new forms —

SCHEDULE



REPUBLIC OF BOTSWANA

Form 7A  
(reg. 11A)

**APPLICATION FOR VARIATION OF TERMS AND CONDITIONS OF A WORK PERMIT  
(FOR AN EMPLOYEE ONLY)**

Four copies to be submitted to the appropriate Labour Office with a fee of .....

**1. NAME OF APPLICANT:**

**SURNAME/FAMILY NAME (One letter per box)**

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**FIRST NAMES (One letter per box)**

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**2. DETAILS OF EXISTING PERMIT**

(a) Permit number .....

(b) Issued on (date) .....

(c) Expiry date .....

3. Present employer .....

4. Capacity in which presently employed:  
.....  
.....

5. State position for which this Variation is sought:  
.....  
.....

6. What is the situation regarding your understudies:  
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**SB USE ONLY**

Type  1  2  3

← 2 - 16

← 17 - 31

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32 - 57

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38 - 43

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44 - 49

Old

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50 - 52

New

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53 - 55

**Use extra sheet for additional information.**

Signature:..... Date:.....

Counter signature (employer):..... Date:.....

**FOR OFFICIAL USE ONLY**

1. Comments by District Labour Officer .....

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2. Comment by Authorised Officer .....

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REPUBLIC OF BOTSWANA

Form 7A  
(reg. 11A)

**APPLICATION FOR VARIATION OF TERMS AND CONDITIONS OF A WORK PERMIT  
(FOR A SELF-EMPLOYED PERSON ONLY)**

Four copies to be submitted to the appropriate Labour Office with a fee of .....

**1. NAME OF APPLICANT:**

**SURNAME/FAMILY NAME (One letter per box)**

12 empty boxes for surname

**FIRST NAMES (One letter per box)**

12 empty boxes for first names

**2. DETAILS OF EXISTING PERMIT**

(d) Permit number .....

(e) Issued on (date) .....

(f) Expiry date .....

3. Name of the company/business under which the current permit is held:

.....

4. Name of the proposed new company/business under which the Variation is sought:

.....

5. Location of new business/company (i.e. plot no., street, town/village):.....

.....

6. (a) Does this new company/business have its own separate business premises?

Yes/No

(b) If NO, please explain

.....

.....

CSO USE ONLY

Type  4

← 2 - 31

5 empty boxes

32 - 37

5 empty boxes

38 - 43

5 empty boxes

44 - 49

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3 empty boxes

50 - 52

ind

3 empty boxes

52 - 54

- 7. What services does the new company/business provide? .....
- 8. Capacity in which you will be employed: .....
- 9. Will you draw a salary? Yes/No  
If YES, state salary per annum from this company/business: Pula..... p.a.
- 10. Number of persons to be employed by the new company/business (if any)?  
..... employees.

Emp

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55 - 54

11. Details of subscribers (if any)  
Full Name and address

Occupation

<p>(a).....</p> <p>.....</p> <p>.....</p>	}	<p>.....</p> <p>.....</p> <p>.....</p>
<p>(b).....</p> <p>.....</p> <p>.....</p>	}	<p>.....</p> <p>.....</p> <p>.....</p>
<p>(c).....</p> <p>.....</p> <p>.....</p>	}	<p>.....</p> <p>.....</p> <p>.....</p>
<p>(d).....</p> <p>.....</p> <p>.....</p>	}	<p>.....</p> <p>.....</p> <p>.....</p>

- 12. When was the company registered?.....  
(Attach a photocopy of Certificate of Incorporation)
- 13. If the company/business is currently manned by yourself only, give your manpower projections over the next five years:  
.....
- 14. Amount invested in company/business: Pula .....
- 15. Has initial capital been raised locally or from financial institutions outside the country?  
.....
- 16. State names and addresses of financial institutions which provided the initial capital:  
.....  
.....  
.....
- 17. I declare that the information provided in this form is to the best of my knowledge and belief true and correct.

Signed: .....

Date: .....

**FOR OFFICIAL USE ONLY**

18. Comments by District Labour Officer .....

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19. Comment by Authorised Officer .....

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MADE this 3rd day of February, 2016.

**EDWIN J. BATSHU,**  
*Minister of Labour and Home Affairs.*